

Lotus Academy

Early Learning Center

RATES, FEES, AND SCHEDULES

2014-2015 School Year (September 2, 2014 – August 21, 2015)



MONTHLY PROGRAM FEES: **3-Year Old Group: \$ 675.00 per month**
 4-Year Old Group: \$ 655.00 per month
 5-Year Old Group: \$ 635.00 per month

REGISTRATION FEE: \$ 55.00 (One-time fee for new parents only)

ADVANCE DEPOSIT: \$ 250.00 (One-time charge for new parents only)

The monthly program fee covers all costs associated with instruction, childcare, educational materials, arts and crafts materials, and play items. The areas *not* covered by the program fee are school trips, school uniforms, school supplies, supplemental periodicals, or co-curricular activity costs.

There is a *one-time, non-refundable* Registration Fee of \$55.00 that must accompany the admissions application form, and covers the costs of interviews, evaluations, observations, and registration processing. A formal written application is required for admissions, and the following forms must be submitted as a part of the application process: (1) application form, (2) up-to-date immunization records, (3) medical history form, (4) copy of the child's birth certificate, and (5) a copy of the child's social security card. Formal admission is also dependent upon an interview with the parent(s), and an observation or evaluation of the prospective student in the Early Learning Center school environment.

All parents who enroll their children at the Early Learning Center are required to pay a non-refundable *Advance Deposit* of \$250.00. This initial payment serves as a deposit to reserve the child's enrollment at the Early Learning Center and it is fully credited towards the last month that the child is enrolled in the program. This mandatory Advance Deposit must be paid within ten (10) days of the receipt of the child's admission acceptance letter, or the admissions decision is subject to cancellation. Each household must also pay an annual "Activity Fee" of \$150.00 (which can be paid in installments) that pays for their tickets for the Pre-Kwanzaa Celebration, the Awards Banquet, and costs associated with the other special events that are presented throughout the year.

The monthly program fee is expected to be paid promptly on the *first day of the month*. *There is no "grace period" for this monthly payment, and it cannot be paid in installments or on a weekly basis*. There is also a separate and additional charge of \$55.00 for any check that is returned because of non-sufficient funds, uncollected funds, or a stop payment order. Tuition and fees will be required to be paid by money order or cash after one returned check.

The Early Learning Center "school day" begins daily at 7:00 a.m. and concludes at 6:00 p.m. (except for those posted days that are official holidays when the school is closed). All students are expected to arrive by 8:00 a.m. each day, because program instruction and activities begin at that time; formal instruction ends at 3:30 p.m. Early Learning Center parents must pick their children up by 6:00 p.m., as there is a mandatory penalty charge assessed of \$25.00 for each fifteen (15) minute period after the daily 6:00 p.m. closing time.

ALL CHECKS OR MONEY ORDERS SHOULD BE MADE OUT TO "AYA EDUCATION SERVICES"